

**St. James Lutheran Church Scholarship Program**  
**1315 SW Park Avenue, Portland OR 97201**



Scholarship Information

**OVERVIEW**

A completed scholarship application includes:

1. Completed Application Form (pages 3-4 of this document)
2. Essay (see paragraph 5 on page 4)
3. Two letters of recommendation
4. Transcript
5. Interview may be required

All items must be attached to the Application at the time the Application is submitted.

**Applicant must submit application on time. No late applications will be accepted.**

**DEADLINE FOR SUBMISSION**

A completed scholarship application must be emailed or mailed to the following on or before the deadline for submission of applications. The deadline for applications for 2025 is: **July 15, 2025.**

1315 SW Park Avenue, Portland, OR 97201

**OR**

office@stjamespdx.org

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**History**

Since the year 2000, St. James Lutheran Church has received monies from the St. James Apartments which are used to fund scholarships for members. Each year, these scholarships have been awarded to St. James members pursuing higher education.

**Eligibility**

Applicants must be members of St. James Lutheran Church. Membership is defined by the St. James Lutheran Church Constitution section C8.01.:

C8.01. Members of this congregation shall be those baptized persons on the role of this congregation at the time that this constitution is adopted and those who are admitted thereafter and who have declared and maintain their membership in accordance with the provisions of this constitution and its bylaws.

Inactive membership as defined by the St. James Constitution is as follows:

Bylaw C8.05.05. Inactive members shall be defined as the failure to commune during the previous twenty-four months and/or failure to make a recorded contribution of time, talent, or money during the same twenty-four months.

Applicants must maintain their membership at St. James Lutheran Church throughout the duration of the school year to which the application applies.

### **Use of Scholarship Monies**

The St. James Scholarship may be used for attending a 4-year college or university; a community college; or a trade school. Scholarships will not be provided for seminary students, post-graduate students pursuing religious studies, or students seeking postgraduate degrees. Scholarships to a St. James student member shall be available to the student for only four (4) school years. Reapplication by the student may occur to cover four school years.

A Financial Award granted to an applicant shall be distributed only to the Scholarship Recipient's college, university, community college or trade school and the school will then credit the Scholarship Recipient's account. No scholarship monies shall be distributed directly to the Scholarship Recipient.

**Application Form-Pages 3 and 4**

To be completed and signed by the Applicant, and if required, by the Applicant's parent or guardian.

**1. School Information**

Specify your first choice only.

Name, address of School (college, university, community college, trade school) and your ID number the school has assigned to you.

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**2. Applicant Information**

First name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Permanent mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email address \_\_\_\_\_

GPA \_\_\_\_\_ SAT/ACT Scores \_\_\_\_\_

**3. Activities**

List activities in which you have participated during the last three years such as: church activities at St. James or at another church, school clubs, student government, publications, school or club sports, arts, 4-H, Scouting, etc. Do not use acronyms.

<u>Activity Description</u>	<u>Years Involved</u>	<u>Positions Held</u>
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

#### **4. Community Service**

List community agencies or organizations (including St. James Lutheran Church) in which you have volunteered during the last three years, for example: religious groups, hospital volunteer, cultural activities, outreach programs. Indicate the total amount of hours during the past three years. Do not use acronyms.

<u>Volunteer Activities</u>	<u>Number of Hours</u>

#### **5. Essay**

Write a two-page, double-spaced 12-point, Times New Roman essay to include both of the following: (1) describe your future goals and how the school of your choice will help you achieve those goals, and (2) why you believe you are a good candidate for a St. James Scholarship.

#### **6. Certification**

I certify, to the best of my knowledge, that the information on this Application is complete and accurate. Falsification of any information will cause my disqualification from receiving a scholarship.

I understand it is my responsibility to ensure that this Application is complete and mailed by the required postmark deadline date listed on page 1 of this document. Furthermore, I understand that if my Application is not complete, or if I do not submit my Application by the postmark deadline date, I will be disqualified from receiving a scholarship.

This Application, upon receipt, becomes the property of St. James Lutheran Church, Scholarship Committee.

Applicant's Signature\_\_\_\_\_ Date\_\_\_\_\_

Parent or Guardian's Signature required if the student applicant is under 18 years of age at time of submission of Application.

Parent/Guardian Signature\_\_\_\_\_ Date\_\_\_\_\_